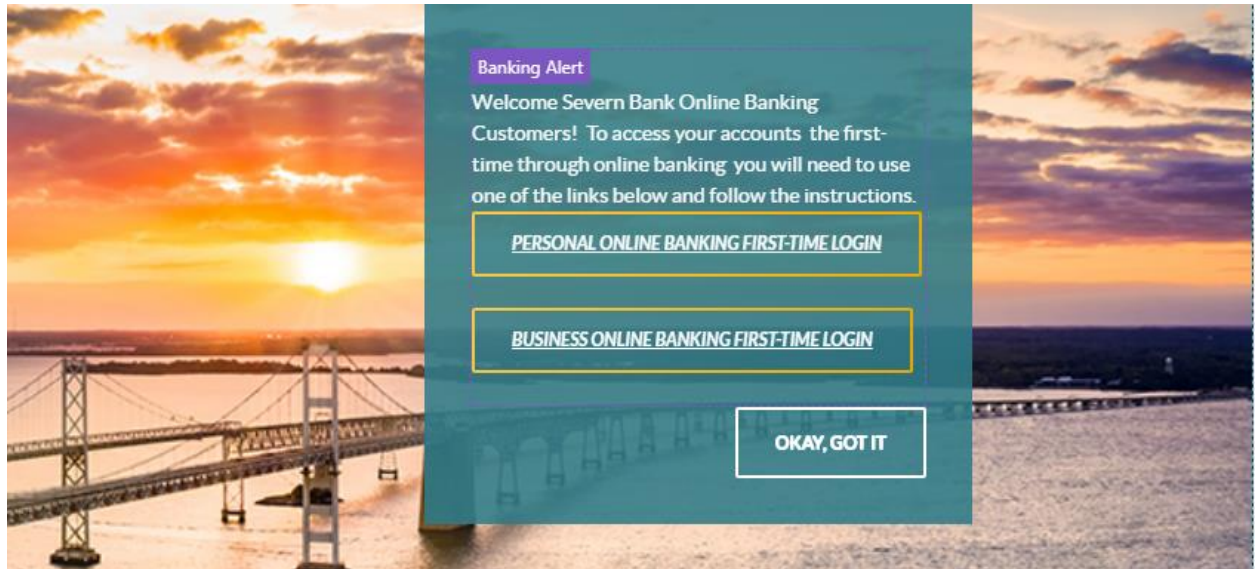


## Online Banking Log in instructions for former Severn Bank customers

1. Visit Shore United Bank at [www.shoreunitedbank.com](http://www.shoreunitedbank.com) and click on the first-time log in links located on the home page.



2. Enter your former Severn Bank Online Banking Username/ ID in the Access ID field. **Please note the Access ID and Passcode fields are case sensitive. If you created your User ID or Passcode in all caps, you will need to enter your User ID and or Passcode in all caps.**
3. Enter your 9 digit social security/TIN number with no dashes (-) or spaces.
4. Enter any one of your account numbers in full, with no leading zeroes.
5. Enter your date of birth ( personal account) Example 01/01/2022 or enter your 5 digit zip code of business address ( business account).
6. And Submit
7. After you have successfully submitted the requested information, you will be prompted to create a new passcode as shown in the screen below.

Welcome Severn Bank Customers! To access your accounts for the first-time with us, please enter the information requested below. After you have completed the initial log in, the next time you will access your accounts by using the "LOGIN" button on our homepage. If you are unable to complete the verification process, please do not re-enroll as a new user. We ask that you contact us at 1-888-820-6840 for assistance. Thank you!

New Passcode	<input type="text"/>
Confirm New Passcode	<input type="text"/>

- Must contain at least 1 numeric and 1 alpha character.
- Must be at least 8 characters long.

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- Is case sensitive.
- Must be different from any passcode used in the last 6 months.
- Must be different from any of your last 6 passcodes used.
- Cannot be the same as your Access ID.

Please note green check marks confirm if the new passcode entered meets requirements:

New Passcode	<input type="text" value="*****"/>
Confirm New Passcode	<input type="text" value="*****"/>

- ✓ Must contain at least 1 numeric and 1 alpha character.
- ✓ Must be at least 8 characters long.

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- Is case sensitive.
- Must be different from any passcode used in the last 6 months.
- Must be different from any of your last 6 passcodes used.
- Cannot be the same as your Access ID.

8. When requirements are met, click Continue to Online Banking:

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## Passcode Changed Successfully.

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Passcode has been successfully updated.



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[Continue to Online Banking](#)

9. Next you will be prompted to enter your primary email address and to help us protect you and your information, you will then be prompted to select and answer 5 security questions. From time to time, you may be asked to verify your identity by answering a challenge question that you will establish during this initial login.

10. You will then receive a message that reads “Your security information has been updated!” and then you will receive two confirmation emails. One confirming your primary email address and the other to confirm your security questions and answers with Shore United Bank have been changed:

Primary email address updated

 Shore United Bank <onlinebanking@shoreunitedbank.com>  
To:  Joanna Barbee  
We removed extra line breaks from this message.

[Reply](#) [Reply All](#) [Forward](#) [...](#)  
Thu 12/2/2021 9:37 AM

Attention: Magic Kingdom



This is confirmation of your request to update the primary email address on file at Shore United Bank. As a security precaution, this confirmation is being sent to both your new and previous email address (as applicable).

Please contact Shore United Bank if you have any questions regarding this change, or if this change was not authorized by you.

Thank you.

Shore United Bank  
410-820-6840 or 888-820-6840  
Alert #: 1733965972

Security question changed

 Shore United Bank <onlinebanking@shoreunitedbank.com>  
To:  Joanna Barbee  
We removed extra line breaks from this message.

[Reply](#) [Reply All](#) [Forward](#) [...](#)  
Thu 12/2/2021 9:37 AM

Attention: Magic Kingdom

This notice is being sent to alert you that your online security question/answer with Shore United Bank has been changed. This notice is being sent to you for security reasons only.

If you feel this change has been made without your authorization, please contact Shore United Bank at 410-820-6840 or 888-820-6840.

Thank you.

Shore United Bank  
410-820-6840 or 888-820-6840  
Alert #: 1733965974

11. Last and most important, read and accept our Electronic Disclosure and Internet Banking and Bill Payment Agreement. You will then have access to view your accounts online.



**EFFECTIVE DATE: July 1, 2016**

By your consent below, you agree that we may provide in an electronic format all disclosures, notices, communications, terms and conditions and amendments thereof related to Online Banking and Bill Payment services.

Disclosures that we may provide in an electronic format include but are not limited to the following:

- Internet Banking and Bill Payment Agreement and any amendments thereto;
- Monthly account statements;
- Deposit account disclosures;
- Notice of change in account terms;
- Notice of fee changes; and
- Privacy, security notices.

**1. How to Obtain Electronic Disclosures (E-Disclosures)**

We will always post the most current Internet Banking and Bill Pay Agreement on our website. If any amendment to these agreements results in an adverse affect upon our consumer customers, we will provide at least 30 days prior notice.

We may also send you an email and/or secure message through our Online Banking Service that tells you where disclosures and/or account statements can be viewed on our website.

You may download or print electronic notices and disclosures from your computer if you have the hardware and software described below. You can also save copies to your hard drive or other media for viewing and printing at a later time.

If you need help printing or if you need a paper copy, please contact us at:

Shore United Bank  
Deposit Operations  
410-820-6840, 888-820-6840 (if outside the local calling area)  
[onlinebanking@shoreunitedbank.com](mailto:onlinebanking@shoreunitedbank.com)

**2. System and Equipment Requirements**

Prior to accepting electronic delivery of disclosures, you should verify that you have the required hardware and software necessary to access and retain documents and disclosures in an electronic format. You will need:

- Internet Access.
- A computer and Internet browser that can support 128-bit encryption.
- For security purposes, you should use the most current version of either: Internet Explorer, Microsoft Edge, Google Chrome, Mozilla Firefox or Apple Safari. The most current browser versions are typically more secure and will support a minimum of 128-bit encryption. Browser upgrades are accessible on our website.
- A printer connected to your computer to print or download disclosures.
- Sufficient hard-drive space or other media (e.g. floppy disk or CD) if you plan to save disclosures in an electronic format.



**Effective Date: November 1, 2006- Revised July 1, 2016**

Online Banking Customer Service: 410-820-6840 or 1-888-820-6840 (if outside the local calling area)

Shore United Bank  
Deposit Operations  
29969 Information Lane  
Easton, MD 21601

Please read the entire Agreement carefully before enrolling in the Service or initiating any transactions.

**1. Scope of this Agreement**

This Agreement between you and Shore United Bank ("the Bank"), 29969 Information Lane, Easton, MD 21601, governs your use of our Online Banking and Bill Payment services (the "Service"). The Service permits our customers to perform a number of banking functions on accounts linked to the Service through the use of a personal computer and the Internet.

**2. Accepting the Agreement**

After you have carefully read this Agreement in its entirety and the linked [Privacy Notice](#), you will be asked to accept the terms and conditions of this Agreement. When you accept these terms and conditions, you represent and warrant that you are an Authorized User acting with full authority, and that you are duly authorized to execute this Agreement.

You should print and/or save a copy of this Agreement for your records. To print, select the print button below or select the print function on your browser. To save a copy of this Agreement on your computer, select "File" and then "Save As" on your browser.

If you need help printing or saving this document, or if you have any questions about this Agreement, please contact the Bank. Our contact information is listed at the top of this Agreement. You can obtain a paper copy of this Agreement at any time. Updates to this Agreement will be sent electronically as further described within this Agreement.

When you click on the "accept" button below, you agree to the terms and conditions of this Agreement. By accepting, you also certify that you are able and willing to accept the electronic version of this document.

IF YOU DO NOT AGREE TO THE TERMS OF THIS AGREEMENT AND/OR DO NOT ACCEPT THE ELECTRONIC VERSION OF THIS DOCUMENT, SELECT THE CANCEL BUTTON.

**3. Definitions**

**Agreement** - Means these terms and conditions of the Online Banking and Bill Payment services.

**Authorized User** - Is any individual, agent, or sub-user whom you allow to use the Service to access your Eligible Account(s).

**Bill Payment Service Provider** - Refers to the contractor, sub-contractor, or provider of our Bill Payment and Delivery services, CheckFree Services Corporation.

**Bill** - Is the person or entity to which you wish a Bill Payment to be directed or is the person or entity from which you receive electronic bills, as the case may be.